



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408

Live stream access: <https://sbcera.legistar.com/calendar.aspx>

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Meeting Minutes

Thursday, December 18, 2025

9:00 AM

Board Room

Trustees Present:

NEAL WANER, Committee Chair
MATTHEW ERICKSON, Committee Member
HARRY HATCH, Committee Member
DAWN ROWE, Committee Member

Others Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
AMY MCINERNY, Chief Financial Officer
JOE MICHAEL, Chief Information Officer
CHRISTA JAMES, Clerk of the Board

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 AM. Chair Waner led the Pledge of Allegiance and announced protocol regarding Public Comment.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on September 18, 2025. [25-486](#)
A motion was made by Rowe, seconded by Erickson, that this agenda item be Approved. The motion carried by the following vote:
Ayes: 3 - Waner, Erickson and Rowe
Abstain: 1 - Hatch
2. Recommend that the Board approve and adopt updates to Administration Policy No. 009 (Correcting and Reissuing 1099-Rs). [25-422](#)

McInerney, staff, reviewed.

A motion was made by Hatch, seconded by Erickson, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

- 3. Recommend that the Board approve updates to Benefits Policy No. 031 (Tax Compliance) and recommend that the Board adopt Resolution 2026-1 (Resolution Adopting Updated Tax Compliance Regulations). [25-446](#)

McInerney, staff, reviewed.

A motion was made by Rowe, seconded by Hatch, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

- 4. Recommend that the Board approve and adopt updates to Benefits Policy No. 024 (Benefit Administration Procedures). [25-423](#)

McInerney, staff, reviewed.

A motion was made by Hatch, seconded by Rowe, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

- 5. Recommend that the Board approve the purchase of modular offices and furniture for SBCERA Suite 106 and additional areas and authorize the Chief Executive Officer to execute agreements with GM Business Interiors in an amount not to exceed \$192,683.74. [25-487](#)

Michael, staff, reviewed.

A motion was made by Hatch, seconded by Rowe, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No suggestions for future agenda items.

ADJOURN

The meeting was adjourned at 9:21 AM.

Respectfully submitted,

NEAL WANER, Committee Chair

DEBBY CHERNEY, Board Secretary

DATED: _____