



San Bernardino County Employees'  
Retirement Association

## BOARD OF RETIREMENT

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408  
Live stream access: <https://sbcera.legistar.com/calendar.aspx>

### Agenda

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**Thursday, October 2, 2025**

**9:00 AM**

**Board Room**

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#### **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

#### **PUBLIC COMMENT**

Members of the public who wish to provide public comment have three options:

1. Public may submit written comments before the commencement of each meeting, on our website at [www.sbcera.org/publiccomment](http://www.sbcera.org/publiccomment).
2. Public may also provide comment, during this general public comment time, by phone by dialing (877) 853-5257, and entering the meeting ID - 8495 600 9247 # #.
3. Public may also provide comment by appearing in-person.

Persons wishing to address the Board in-person should provide notice to the Clerk of the Board prior to the beginning of the meeting. The Board will provide an opportunity for the public to address any subject, within the jurisdiction of the Board, which is not already scheduled on this agenda. Members of the public are required to limit comments to three minutes.

#### **RECOGNITIONS**

1. View recent feature of our We Are SBCERA video series.

[25-412](#)

#### **CONSENT**

Items listed on the Consent Calendar are expected to be routine and non-controversial and, unless the Board directs that an item be held for further discussion, the entire Consent Calendar will be acted upon together. If the Board directs that an item listed on the Consent Calendar be held for further discussion, the item will be addressed under "Deferred Items," the first item listed on the Action Items Calendar.

2. Approve minutes of regular meeting conducted on September 4, 2025.

[25-408](#)

3. Approve minutes of Special Board of Retirement Meeting conducted on September 11, 2025. [25-406](#)
4. Approve minutes of Special Board of Retirement Meeting conducted on September 12, 2025. [25-407](#)
5. Approve the Service-Connected Disability Retirement with Supplemental Retirement Allowance of Amanda Dunn - San Bernardino County - Probation. [25-394](#)
6. Dismiss with prejudice the appeal of the Disability Retirement Application of Christopher A. Hayes - San Bernardino County - County Fire, due to Applicant's noncooperation to complete the Formal Hearing record pursuant to SBCERA Procedures for Disability Retirement Applications and Formal Hearing, Rule 33(c) - Dismissal for Lack of Prosecution. [24-115.1](#)
7. Approve the Nonservice-Connected Disability Retirement with Supplemental Retirement Allowance of Michelle D. Lourenco - San Bernardino County - Arrowhead Regional Medical Center. [25-399](#)
8. Approve the Service-Connected Disability Retirement with Supplemental Retirement Allowance of James Miller - San Bernardino County - Real Estate Services. [25-156.2](#)
9. Approve the Service-Connected Disability Retirement application of Nicholas Sewell - San Bernardino County - Sheriff. [25-387](#)
10. Approve the Service-Connected Disability Retirement application of Raman P. Singh - San Bernardino County - Sheriff. [25-368](#)
11. Approve the Service-Connected Disability Retirement application of Jonathan Woods - San Bernardino County - Sheriff. [25-383](#)
12. Approve and adopt updates to Administration Policy No. 002 (Subrogation Actions). [25-386.1](#)
13. Approve and adopt updates to Administration Policy No. 007 (Presentment of Claims). [25-385.1](#)
14. Approve and adopt updates to Benefits Policy No. 021 (Distribution Restrictions). [25-382.1](#)
15. Adopt SBCERA Resolution No. 2025-5 - Employer Pay Codes of Employee Compensation. [25-381](#)

- 16. Adopt SBCERA Resolution No. 2025-6 declaring uncontested candidate, Dawn Stafford, as the winner of the 2025 Board of Retirement Election for the Retired Member, 8th seat. [25-379](#)
- 17. Ratify travel expenses for Trustees & CEO for the Fiscal Year Ending June 30, 2025 - as of June 30, 2025. [25-322](#)

**ACTION ITEMS**

- 18. Action on Deferred Items from Consent, if any. [25-411](#)
- 19. Approve an updated Fee Schedule and Service Level Document for custody services and reporting with State Street Bank & Trust Company, subject to documentation approved by Chief Counsel. [25-369.1](#)
- 20. Appointment of a Voting Delegate and Alternate Voting Delegate for the 2025 SACRS Fall Business Meeting on Friday, November 14, 2025. [25-414](#)

**INFORMATION ITEMS**

- 21. Report on the Budget vs Actual Review - For the Fourth Quarter of the Fiscal Year Ending June 30, 2025 (as of June 30, 2025). [25-321](#)

**RECEIVE AND FILE**

- 22. Report on the Administrative Committee meeting conducted on September 18, 2025. [25-398](#)
- 23. Service Retirements Approved by the Chief Executive Officer. [25-397](#)

**EXECUTIVE REPORTS**

- 24. Chief Executive Officer. [25-410](#)
- 25. Chief Counsel. [25-403](#)
- 26. Chief Investment Officer. [25-402](#)

**TRUSTEE ATTENDANCE REPORTS**

Pursuant to Government Code §53232.3(d) members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

- 27. Report by the Trustees concerning conferences and other meetings attended (as specified by Education & Training Policy No. 003 - [25-413](#)

“Trustee Travel and Expense Policy”).

**CLOSED SESSION**

Any Closed Session Disability Applications, whether pulled from Consent Agenda or originally agendized as a Closed Session Agenda item, will be considered in Closed Session unless the applicant specifically waives confidentiality and requests that his or her application be considered in Open Session.

Disability Applications - [Article 1, Section 1, California Constitution (Right to Privacy) and California Government Code Section 54957]:

- 28. Review and determine the Service-Connected Disability Retirement with Supplemental Retirement Allowance of Muriel Hampton - San Bernardino County - ARMC. [25-401](#)
- 29. Review and determine the Service-Connected Disability Retirement application of Robby L. Palacios – San Bernardino County – Sheriff. [25-367](#)

Other Closed Session Matters:

- 30. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION [25-404](#)  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) case.

**OPEN SESSION**

- 31. Report by Counsel on actions taken in Closed Session. [25-409](#)

**SUGGESTIONS FOR FUTURE AGENDA ITEMS****ADJOURN****NOTES**

SBCERA conducts its meetings in accordance with Rosenberg’s Rules of Order, as revised by SBCERA.

The term “Action” in the wording of any Agenda item contained herein serves as notice that the Board may, in its discretion, dispose of any item by any action in the following non-exclusive list: approve, disapprove, modify, defer, table, take no action, and receive and file.

The Board of Retirement meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3)

business days prior to the meeting. The Clerk of the Board telephone number is (909) 885-7980 and the office is located at 348 West Hospitality Lane, 1st Floor, San Bernardino, California 92408.

**UPCOMING MEETINGS**

Investment Committee Meeting

Thursday, October 9, 2025

9:00 AM

Administrative Committee Meeting - Cancelled

Thursday, October 16, 2025

9:00 AM

Board Meeting

Thursday, November 6, 2025

9:00 AM

**HOLIDAYS**

Monday, October 13, 2025

In Observance of Indigenous People's Day