



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408

Live stream access: <https://sbcera.legistar.com/calendar.aspx>

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Meeting Minutes

Thursday, February 20, 2025

9:00 AM

Board Room

Trustees Present:

NEAL WANER, Committee Chair
MATTHEW ERICKSON, Committee Member
HARRY HATCH, Committee Member
DAWN ROWE, Committee Member

Other Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
AMY MCINERNEY, Chief Financial Officer
JOE MICHAEL, Chief Information Officer
CHRISTA JAMES, Clerk of the Board

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 AM. Chair Waner led the Pledge of Allegiance and announced protocol regarding Public Comment.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on January 16, 2025. [25-054](#)
A motion was made by Hatch, seconded by Rowe, that this agenda item be Approved. The motion carried by the following vote:
Ayes: 4 - Waner, Erickson, Hatch and Rowe
2. Recommend that the Board approve and adopt updates to Administration Policy No. 011 (Policy for Procurement Other than Investment Management Services). [24-283](#)

McInerney, staff, reviewed.

A motion was made by Rowe, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 3/6/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

3. Recommend that the Board approve and adopt updates to General Policy No. 021 (Declining Employer Payroll Policy). [25-053](#)

McInerney, staff, reviewed.

A motion was made by Hatch, seconded by Rowe, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 3/6/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

4. Recommend that the Board adopt Administrative Policy No. 023 (Artificial Intelligence). [24-054.1](#)

Michael, staff, reviewed.

A motion was made by Erickson, seconded by Rowe, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 3/6/2025, as amended. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No future agenda items were suggested.

ADJOURN

Committee Chair Waner adjourned the meeting at 9:36 AM.

Respectfully submitted,

NEAL WANER, Committee Chair

DEBBY CHERNEY, Board Secretary

DATED: _____