San Bernardino County Employees' Retirement Association

ADMINISTRATIVE COMMITTEE

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408
Live stream access: https://sbcera.legistar.com/calendar.aspx
A video recording of this meeting can be found at: https://sbcera.legistar.com/Calendar.aspx

Meeting Minutes

Thursday, April 16, 2026	9:00 AM	Board Room

Trustees Present:
MATTHEW ERICKSON, Committee Chair
LOUIS FIORINO, Committee Member
DAWN ROWE, Committee Member
DAWN STAFFORD, Committee Member

Others Present:
DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
CHRISTINA CINTRON, Chief of Member Services
AMY MCINERNY, Chief Financial Officer
JOE MICHAEL, Chief Information Officer
CHRISTA JAMES, Clerk of the Board

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 AM. Committee Chair Erickson led the Pledge of Allegiance and announced protocol regarding Public Comment.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on February 19, 2026. **26-151**

   A motion was made by Rowe, seconded by Stafford, that this agenda item be Approved. The motion carried by the following vote:

   Ayes: 3 - Erickson, Rowe and Stafford

   Absent: 1 - Fiorino

2. Recommend that the Board approve the addition of Dr. Lawrence **26-161**

Koss to the 2026 Medical Advisor Panel.

Hannah, staff, reviewed.

A motion was made by Rowe, seconded by Stafford, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 3 - Erickson, Rowe and Stafford

Absent: 1 - Fiorino

Trustee Fiorino arrived at 9:06 AM.

3. Recommend that the Board approve the purchase of a Pure Storage Network device and 5-year license from CDW-G in an amount not to exceed $134,207.36. **26-153**

   Michael, staff, reviewed.

   A motion was made by Rowe, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

   Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

4. Recommend that the Board approve and adopt updates to General Policy No. 004 (Closed Session Minutes). **26-148**

   Hannah, staff, reviewed.

   A motion was made by Rowe, seconded by Fiorino, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

   Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

5. Recommend that the Board approve and adopt updates to Benefits Policy No. 009 (Retiree Payroll Deductions and the Assignment of Benefits). **26-160**

   McInerny, staff, reviewed.

   A motion was made by Fiorino, seconded by Stafford, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

   Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

6. Recommend that the Board approve and adopt updates to Benefits Policy No. 010 (Payment of Benefits in Relation to Community Property Law). **26-134**

   Hannah, staff, reviewed.

   A motion was made by Rowe, seconded by Fiorino, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

7. Recommend that the Board approve and adopt updates to Benefits Policy No. 015 (Disability Applicant - Independent Medical Examination). **26-133**

Hannah, staff, reviewed.

A motion was made by Rowe, seconded by Fiorino, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

8. Recommend that the Board approve updates to Benefits Policy No. 027 (Contributions). **25-424**

McInerny, staff, reviewed.

A motion was made by Stafford, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

9. Recommend that the Board approve and adopt updates to Benefits Policy No. 028 (Processing an Internal or Internal Related Applicant's Disability Retirement Application and Related Appeals). **26-135**

Hannah, staff, reviewed.

A motion was made by Rowe, seconded by Stafford, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

10. Recommend that the Board approve and adopt updates to Benefits Policy No. 033 (Felony Forfeiture of Benefits). **26-039**

Cintron, staff, reviewed.

A motion was made by Erickson, seconded by Rowe, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

11. Recommend that the Board approve and adopt updates to Administration Policy No. 021 (Handling of Personally Identifiable Information (PII)). **26-164**

Cintron, staff, reviewed.

A motion was made by Rowe, seconded by Stafford, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

12. Recommend that the Board approve and adopt updates to Administration Policy No. 022 (Use of Electronic Signature Policy). **26-147**

Hannah, staff, reviewed.

A motion was made by Rowe, seconded by Stafford, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/7/2026. The motion carried by the following vote:

Ayes: 4 - Erickson, Fiorino, Rowe and Stafford

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No suggestions for future agenda items.

ADJOURN

Committee Chair Erickson adjourned the meeting at 9:40 AM.

Respectfully submitted,

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MATTHEW ERICKSON, Committee Chair DEBBY CHERNEY, Board Secretary

DATED:____________________