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San Bernardino County Employees'
Retirement Association

Origination 3/1/2018

Last N/A

Approved

Effective Upon
Approval

Last Revised 3/11/2025

Next Review 3 years after
approval

Area Actuary and
Audit

Applicability SBCERA
systemwide

Audit Committee Charter

POLICY NO. 004

I. Purpose/Authority

Pursuant to the By-Laws of the San Bernardino County Employees' Retirement Association (SBCERA), the SBCERA Board of Retirement (Board) established an Audit Committee to advise the Board on audit matters, and its recommendations are subject to final approval by the Board.

The purpose of this Audit Committee Charter is to govern the Audit Committee that assists the Board in fulfilling their fiduciary oversight responsibilities as they relate to accounting policies and reporting practices, the system of internal controls, the audit processes, and the organization's process for monitoring compliance with all relevant laws and regulations.

II. Audit Committee Responsibilities and Duties

1. **Meets**Meet with SBCERA's senior management, employees, external auditors and/or accountants, outside counsel, and/or specialists, as necessary, at a minimum twice per year, to assist the Board with audit matters.
2. The Audit Committee shall have unrestricted access to SBCERA's personnel, and records when reviewing any matter within its scope of responsibility.
3. The Audit Committee Chair (or designee), and other committee members as appropriate, shall meet with the external auditor conducting the financial statement audit at least once a year separately, without management, at their option.
4. Reports to the Board, as necessary, on the activities, decisions, findings, and recommendations of the Audit Committee regarding:

Exhibit A: Page 2

- a. The appointment, compensation, and work of the certified public accounting firm employed to audit SBCERA's financial statements.
 - b. The appointment, compensation, and work of accountants or other external consultants in completing audits, reviews, agreed-upon procedures, or investigations related to financial matters and cybersecurity.
 - c. The appointment, compensation, and work of the certified public accounting firm employed to perform operational due diligence ~~on~~ agreed-upon procedures of SBCERA's investment managers.
 - d. Any significant accounting and reporting issues, including internal control effectiveness, and material professional and regulatory pronouncements.
 - e. Disagreements between management, internal, and/or external auditors regarding financial reporting and internal control issues.
 - f. Review and monitor the Internal Audit function at least once a year, including recommendations for approval to the Board for the Internal Audit Charter and audit ~~plan~~ workplan.
5. After review by the Audit Committee, the Board shall receive copies of audit reports on the basic financial statements, Annual Comprehensive Financial Report (ACFR), agreed-upon procedures, reviews, or investigations related to financial matters or cybersecurity.

Approval Signatures

Step Description	Approver	Date
Chief Counsel Review	Barbara Hannah: Chief Counsel	Pending
	Amy McInerny: Chief Financial Officer	3/11/2025

Applicability

SBCERA, SBCERA Internal