



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408

Live stream access: <https://sbcera.legistar.com/calendar.aspx>

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Meeting Minutes

Thursday, July 17, 2025

9:00 AM

Board Room

Trustees Present:

NEAL WANER, Committee Chair
MATTHEW ERICKSON, Committee Member
HARRY HATCH, Committee Member
DAWN ROWE, Committee Member

Others Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
AMY MCINERNEY, Chief Financial Officer
JOE MICHAEL, Chief Information Officer
ERIN CALICCHIO, Deputy Clerk of the Board

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 AM. Chair Waner led the Pledge of Allegiance and announced protocol regarding Public Comment.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on May 22, 2025. [25-287](#)
A motion was made by Rowe, seconded by Erickson, that this agenda item be Approved. The motion carried by the following vote:
Ayes: 4 - Waner, Hatch, Rowe and Erickson
2. Recommend that the Board approve and adopt updates to General Policy No. 009 (Building Security Policy). [25-197](#)
Michael, staff, reviewed.
A motion was made by Rowe, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 8/7/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Hatch, Rowe and Erickson

3. Recommend that the Board approve and adopt updates to General Policy No. 019 (SBCERA Technology Assets). [25-198](#)

Michael, staff, reviewed. The Committee discussed and recommended the following edit: the inclusion of CEO or designee authority under General Policy Guidelines to adjust measures as necessary to address emerging threats or operational needs.

A motion was made by Rowe, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 8/7/2025, as amended. The motion carried by the following vote:

Ayes: 4 - Waner, Hatch, Rowe and Erickson

4. Recommend that the Board approve and adopt updates to General Policy No. 020 (Participating Employer Termination and Terminal Funding Obligation). [25-289](#)

McInerney and Cherney, staff, reviewed.

A motion was made by Hatch, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 8/7/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Hatch, Rowe and Erickson

5. Recommend that the Board approve and adopt updates to Education and Training Policy No. 004 (Gifts of Food and Drink Policy). [25-288](#)

Hannah, staff, reviewed.

A motion was made by Hatch, seconded by Rowe, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 8/7/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Hatch, Rowe and Erickson

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No suggestions for future agenda items.

ADJOURN

The meeting was adjourned at 9:19 AM.

Respectfully submitted,

NEAL WANER, Committee Chair

DEBBY CHERNEY, Board Secretary

DATED: _____