



San Bernardino County Employees'  
Retirement Association

## ADMINISTRATIVE COMMITTEE

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408

Live stream access: <https://sbcera.legistar.com/calendar.aspx>

A video recording of this meeting can be found at: <https://sbcera.legistar.com/Calendar.aspx>

### Meeting Minutes

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Thursday, March 21, 2024

9:00 AM

Board Room

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#### Trustees Present:

NEAL WANER, Committee Chair  
ERIC RALEY, Committee Member  
DAWN ROWE, Committee Member  
DAWN STAFFORD, Alternate Committee Member

#### Other Present:

DEBBY CHERNEY, Chief Executive Officer  
BARBARA HANNAH, Chief Counsel  
CHRISTA JAMES, Clerk of the Board

#### Absent:

HARRY HATCH, Committee Member

\*In the absence of Committee Member Hatch, Trustee Stafford sat in as Alternate Committee Member for this meeting.

#### CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:01 AM. Chair Waner led the Pledge of Allegiance and announced protocol regarding Public Comment.

#### PUBLIC COMMENT

No Public Comment was provided.

#### ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on [24-075](#)  
January 18, 2024.  
A motion was made by Rowe, seconded by Raley, that this agenda item be Approved. The motion carried by the following vote:  
**Ayes:** 4 - Raley, Rowe, Stafford and Waner
2. Recommend that the Board approve updates to Benefits Policy No. [24-080](#)

007 (Release of Cautionary Reports of Psychiatric Evaluations).

Hannah, staff, reviewed.

A motion was made by Rowe, seconded by Raley, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 4/4/2024. The motion carried by the following vote:

**Ayes:** 4 - Raley, Rowe, Stafford and Waner

- 3. Recommend that the Board approve updates to Benefits Policy No. [24-081](#) 031 (Tax Compliance).

Hannah, staff, reviewed. A discussion was held to add a minor edit to the definition of Applicable RMD Age to include the IRS Publication information.

A motion was made by Rowe, seconded by Raley, that this agenda item be Recommended for approval as amended to the BOARD OF RETIREMENT, meeting on 4/4/2024. The motion carried by the following vote:

**Ayes:** 4 - Raley, Rowe, Stafford and Waner

**INFORMATION ITEMS**

- 4. Review Disability Retirement Survey regarding other retirement systems' disability retirement process including SBCERA's process. [24-082](#)

Hannah, staff, presented.

**SUGGESTIONS FOR FUTURE AGENDA ITEMS**

No future agenda items were suggested.

**ADJOURN**

Committee Chair Waner adjourned the meeting at 9:45 AM.

Respectfully submitted,

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NEAL WANER, Committee Chair

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DEBBY CHERNEY, Board Secretary

DATED: \_\_\_\_\_