



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408

Live stream access: <https://sbcera.legistar.com/calendar.aspx>

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Meeting Minutes

Thursday, March 20, 2025

9:00 AM

Board Room

Trustees Present:

NEAL WANER, Committee Chair
MATTHEW ERICKSON, Committee Member
HARRY HATCH, Committee Member
DAWN ROWE, Committee Member

Other Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
STACEY BARNIER, Chief Human Resources Officer
JOE MICHAEL, Chief Information Officer
CHRISTA JAMES, Clerk of the Board

CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:01 AM. Chair Waner led the Pledge of Allegiance and announced protocol regarding Public Comment.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on February 20, 2025. [25-090](#)
A motion was made by Rowe, seconded by Hatch, that this agenda item be Approved. The motion carried by the following vote:
Ayes: 4 - Waner, Erickson, Hatch and Rowe
2. Recommend that the Board approve and adopt updates to the Procedures for Disability Retirement and Formal Hearings. [25-110](#)

Hannah & Lantzer, staff, reviewed.

A motion was made by Erickson, seconded by Rowe, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 4/3/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

3. Recommend that the Board approve and adopt Benefits Policy No. 036 (Disability Retirement Effective Date). [25-113](#)

Hannah, staff, reviewed. The Committee suggested various edits.

A motion was made by Rowe, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 4/3/2025 as amended. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

Trustee Rowe left the meeting at 9:46AM.

4. Recommend that the Board approve and adopt updates to General Policy No. 005 (Policy on SBCERA Governing Documents). [25-099](#)

Cherney, staff, reviewed.

A motion was made by Waner, seconded by Hatch, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 4/3/2025. The motion carried by the following vote:

Ayes: 3 - Waner, Erickson and Hatch

Absent: 1 - Rowe

Trustee Rowe returned to the meeting at 9:47AM.

5. Recommend that the Board approve and adopt updates to General Policy No. 011 (Disruptive Event Policy). [25-100](#)

Michael, staff, reviewed.

A motion was made by Hatch, seconded by Erickson, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 4/3/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

6. Recommend that the Board approve and adopt updates to Administration Policy No. 016 (SBCERA Position Dual-Fill). [25-097](#)

Barnier, staff, reviewed. A corrected version of the policy was provided to the Committee, and will be advanced to the Board for consideration.

A motion was made by Rowe, seconded by Hatch, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 4/3/2025. The motion carried by the following vote:

Ayes: 4 - Waner, Erickson, Hatch and Rowe

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No suggestions for future agenda items were provided.

ADJOURN

Committee Chair Waner adjourned the meeting at 9:50 AM.

Respectfully submitted,

NEAL WANER, Committee Chair

DEBBY CHERNEY, Board Secretary

DATED:_____