



**San Bernardino County Employees' Retirement Association  
Election Calendar | December 6, 2022**

**General Election**

One General Member of the Board of Retirement  
One Retired Member of the Board of Retirement  
One Alternate Retirement Member of the Board of Retirement

**Number of General Members to be Elected and Term of Office**

One General member of the Board of Retirement is to be elected by the General Members of the Association this calendar year. The term of office shall be a full term of three years and shall commence January 1, 2023.  
(Government Code §31520.1)

**Number of Retired Members to be Elected and Term of Office**

One Retired Member is to be elected from the Retired Members of the Retirement Association. The term of office shall be a full term of three years and shall commence January 1, 2023.  
(Government Code §31520.1)

**Number of Alternate Retired Members to be Elected and Term of Office**

One Alternate Retired Member is to be elected from the Retired Members of the Retirement Association. The term of office shall be a full term of three years and shall commence January 1, 2023.  
(Government Code §31520.5)

**Board of Retirement Call Election**

The Board of Retirement shall call a San Bernardino County Employees' Retirement Association (SBCERA) General Election.

**Conduct of Election**

The election shall be conducted under the California Uniform District Election Law except that all balloting shall be conducted according to SBCERA's General Policy No. 006 "Board of Retirement Elections" and that the Notice of Election shall be posted rather than published.  
(Sec. 10500, 4000, et.seq.-'94 Elec. Code)

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Date	Responsible Party	Event
<b>Aug 8</b> (-120 <sup>th</sup> day) thru <b>Sep 7</b> (-90 <sup>th</sup> day)	Registrar of Voters and SBCERA	<b>Notice of Election</b> Post Notice of Election at SBCERA, SBCERA plan sponsors, the Registrar of Voters office, the San Bernardino County Government Center, and on the SBCERA website.
<b>Aug 15</b> (-113 <sup>th</sup> day) thru <b>Sep 9</b> 5:00 p.m. (-88 <sup>th</sup> day)	Registrar of Voters	<b>Declaration of Candidacy</b> Eligible SBCERA Members may obtain Declarations of Candidacy and procedural information from the office of the Registrar of Voters, 777 East Rialto Avenue, San Bernardino during normal business hours. (Sec. 10510, Elec. Code)
<b>Sep 9</b> 5:00 p.m. (-88 <sup>th</sup> day)		Last day and hour for eligible candidates to file candidacy papers. (Sec. 10510, Elec. Code)
<b>Sep 14</b> 5:00 p.m. (-83 <sup>rd</sup> day)	Registrar of Voters	<b>Nomination Extension</b> If an incumbent elected officer for the Board of Retirement does not file a Declaration of Candidacy by 5:00 p.m. on the 88 <sup>th</sup> day before the election, any other eligible SBCERA member shall have until 5:00 p.m. on the 83 <sup>rd</sup> day before the election to file candidacy papers for such elective office. (Sec. 91523 Gov't Code, 10516 Elec. Code)
<b>Sep 14</b> (-83 <sup>rd</sup> day)	Registrar of Voters	<b>Candidate List</b> The Registrar of Voters will provide the SBCERA CEO with an unofficial list of candidates for the election.
<b>Sep 14</b> (-83 <sup>rd</sup> day)	SBCERA	<b>Insufficient Nominees</b> If only one Member has been duly nominated in accordance with the rules established for the holding of the election, no election will be held in that office. The SBCERA CEO shall prepare a resolution for the Board of Retirement to declare the uncontested candidate(s) the winner(s) at a regular meeting held prior to the first day of the term of the office(s), and prepare the item for the Board of Supervisors to declare the winner. (Sec. 10515 Elec. Code)
<b>Oct 7</b> (-60 <sup>th</sup> day)	SBCERA	<b>Initial Ballot Mailing List</b> Provide initial mailing list of Retired and General SBCERA members to the Registrar of Voters (if there are sufficient candidates for election).

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<b>Oct 11*</b> (-57 <sup>th</sup> day) thru <b>Nov 22</b> (-14 <sup>th</sup> day)	Registrar of Voters	<b>Write-In Candidates</b> Should there be sufficient candidates to hold an election, write-in candidates may apply at the Registrar of Voters office. (Sec. 8601 Elec. Code). The Registrar of Voters shall confer with the CEO to ensure eligibility.
<b>Nov 7*</b> (-29 <sup>th</sup> day)	SBCERA	<b>Updated Ballot Mailing List</b> Provide to the Registrar of Voters a list of members who have been added or dropped from eligibility to vote in the appropriate election (if there are sufficient candidates for election).
<b>Nov 7</b> (-29 <sup>th</sup> day) thru <b>Nov 28*</b> (-10 <sup>th</sup> day)	Registrar of Voters	<b>Mail Official Ballots</b> The Registrar of Voters shall commence mailing the official ballots and sample ballots to each eligible SBCERA member not before 29 days prior and shall complete the mailing by the 10th day prior to the election. (Sec. 4101 Elec. Code)
<b>Nov 7</b> (-29 <sup>th</sup> day) Thru <b>Dec 6</b> 5:00 p.m. (+0 day)	SBCERA Members	<b>Return of Official Ballots</b> Eligible SBCERA members may return voted ballots by mail or drop them off at the Registrar of Voters office in San Bernardino. Members may also request a replacement ballot in person at the Registrar of Voters office during this period. The first Tuesday in December at 5:00 p.m. is the last day and hour that voted ballots may be received in the office of the Registrar of Voters in order that they may be eligible to be counted.
<b>Dec 6</b> First Tuesday in December (+0 day)	Registrar of Voters	<b>Election Day</b> The Registrar of Voters will be open 8 a.m. – 5 p.m. on Election Day to receive voted ballots and issue replacement ballots.
<b>Dec 6</b> 5:00 p.m. (+0 day)	Registrar of Voters	<b>Return of Official Ballots</b> Last day and hour that voted ballots may be received in the office of the Registrar of Voters in order that they may be counted.
<b>Dec 7</b> (+1 <sup>st</sup> day)	Registrar of Voters	<b>Official Canvass</b> The Registrar of Voters shall commence the canvass of the Mail Ballots no later than the first Thursday after Election Day. Upon conclusion of the canvass, the Registrar shall certify the results to provide them to the SBCERA CEO.

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Dec 20 (+14 <sup>th</sup> day)	Registrar of Voters	<b>Declaration of Results/Election</b> SBCERA CEO shall present a resolution to the Board of Retirement to declare the results of the Election.
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\* Dates adjusted for holidays and weekends

Dated: July 7, 2022

Registrar of Voters  
777 E. Rialto Avenue  
San Bernardino, CA 92415-0770