



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

Zoom: <https://tinyurl.com/sbceraseptadmin>

OR

Phone number: (877) 853-5257 Toll-free

Meeting ID: 970 3289 2461 Password: 084515

Agenda

Thursday, September 17, 2020

9:00 AM

Zoom/Telephonic

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Persons wishing to address the Board should follow the steps below:

If joining via Zoom from your PC, Laptop or Phone, and you wish to make a Public Comment, please use the "raise your hand" feature in Zoom.

Zoom Link: <https://tinyurl.com/sbceraseptadmin>

Meeting ID: 970 3289 2461

Password: 084515

If joining via teleconference dial-in, and you wish to make a Public Comment, please dial *9 to "raise your hand".

Phone number: (877) 853-5257 Toll-free

Meeting ID: 970 3289 2461

Password: 084515

The Board will provide an opportunity for the public to address any subject, within the jurisdiction of the Board, which is not already scheduled on this agenda. Speakers are required to limit comments to three minutes.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting of August 20, 2020. [19-1075](#)
2. Recommend that the Board approve and authorize the Chief Executive Officer to execute an agreement with Everbridge for [19-1071](#)

- Business Continuity and Crisis Management services in an amount of \$42,000.
3. Recommend that the Board approve updates to Administration Policy No. 005 (Records Retention Policy). [19-1072](#)

INFORMATION ITEMS

4. Review of California Legislation for 2019 - 2020 Legislative Term. [19-1073](#)

SUGGESTIONS FOR FUTURE AGENDA ITEMS**ADJOURN****NOTES**

SBCERA conducts its meetings in accordance with Rosenberg's Rules of Order, as revised by SBCERA.

The term "Action" in the wording of any Agenda item contained herein serves as notice that the Board may, in its discretion, dispose of any item by any action in the following non-exclusive list: approve, disapprove, modify, defer, table, take no action, and receive and file.

The Board of Retirement is meeting virtually during the COVID-19 state of emergency and the meeting is available via both a teleconference and a web meeting. If assistance is needed in order to participate in the public meeting, requests should be made through the Executive Assistant at least one (1) business day prior to the meeting by email to memberservices@sbcera.org.

UPCOMING MEETINGS

Administrative Committee Meeting
Thursday, October 15, 2020
9:00 AM
Zoom/Telephonic