



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

Public live stream access: <https://sbcera.legistar.com/calendar.aspx>

Trustee in-person access: 348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408

A video recording of this meeting can be found at: <https://sbcera.legistar.com/Calendar.aspx>

Meeting Minutes

Thursday, April 21, 2022

9:00 AM

Hybrid:
In person (Trustees only)/Online

Trustees Present:

JANICE RUTHERFORD, Committee Chair
LOUIS FIORINO, Committee Member
HARRY HATCH, Committee Member
NEAL WANER, Committee Member

Others Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
OLIVIA APPLGATE, Communications & Stakeholder Relations Manager
STACEY BARNIER, Director of HR and Risk Management
JALEL BRADEN, Communications Specialist
MICHAEL TAMONY, Communications Officer
CHRISTA JAMES, Recorder

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Committee Chair Rutherford called the meeting to order at 9:02 AM and announced protocol regarding Public Comment. Committee Chair Rutherford led the Pledge of Allegiance.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting conducted on March 17, 2022. [22-157](#)
A motion was made by Hatch, seconded by Waner, that this agenda item be Approved. The motion carried by the following vote:
Ayes: 4 - Rutherford, Fiorino, Hatch and Waner
2. Recommend that the Board approve and adopt updates to Education [22-156](#)

and Training Policy No. 001 (Trustees Education/Training Policy).

Barnier, staff, reviewed.

A motion was made by Hatch, seconded by Waner, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/5/2022. The motion carried by the following vote:

Ayes: 4 - Rutherford, Fiorino, Hatch and Waner

3. Recommend that the Board approve and adopt updates to Education and Training Policy No. 002 (Staff Education/Training, Travel & Expenses Policy). [22-155](#)

Barnier, staff, reviewed.

A motion was made by Hatch, seconded by Waner, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 5/5/2022. The motion carried by the following vote:

Ayes: 4 - Rutherford, Fiorino, Hatch and Waner

INFORMATION ITEMS

4. Strategic Communications Plan - Annual Update. [22-153](#)

Applegate, staff, presented.

SUGGESTIONS FOR FUTURE AGENDA ITEMS

Trustee Hatch suggested a future Administrative Committee agenda item discussing the structure and use of the Executive Committee.

ADJOURN

Committee Chair Rutherford adjourned the meeting at 9:40 AM.

Respectfully submitted,

JANICE RUTHERFORD, Committee
Chair

DEBBY CHERNEY, Board Secretary

DATED: _____