



ADMINISTRATIVE COMMITTEE

348 West Hospitality Lane, First Floor
San Bernardino, California 92415

Meeting Minutes

Thursday, December 19, 2019

9:00 AM

Board Room

Trustees Present:

JANICE RUTHERFORD, Committee Chair
MARC BRACCO, Committee Member
SEAN FLYNN, Committee Member
VERE WILLIAMS, Committee Member
HARRY HATCH, Board Member Elect attending as a member of the public

Others Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
COLIN BISHOP, Chief of Member Services
AMY MCINERNY, Chief Financial Officer
CHRISTA JAMES, Recorder
STACEY BARNIER, Director of Human Resources & Risk Management
ANTHONY ESPARZA, Disability Retirement Specialist
SYLVIA HUBBARD, Disability Retirement Specialist
JOSEPH MICHAEL, Chief Information Officer
SARA NYDAM, Disability Retirement Specialist
DAWN PETERSON, Disability Retirement Supervisor
DONALD PIERCE, Chief Investment Officer
MARK TAYLOR, County of San Bernardino
ILIANA TORRES, Human Resources Specialist

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Committee Chair Rutherford called the meeting to order at 9:01 AM, and led the Pledge of Allegiance.

Trustee Flynn arrived at the meeting at 9:02 AM.

PUBLIC COMMENT

Harry Hatch provided comment in his capacity as Board Member Elect.

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ACTION ITEMS

1. Approve minutes of Administrative Committee meeting of October 17, 2019. [19-686](#)

A motion was made by Bracco, seconded by Flynn, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Bracco, Flynn, Williams and Rutherford

2. Recommend that the Board approve the 2020 Medical Advisor Panel and Hearing Officer Panel and discussion of allowing Medical Advisors to appear by telephone at the Board meetings. [19-698](#)

Hannah, staff, reviewed and the Committee discussed. Staff will provide discussion points to the Board at its January 9, 2020 meeting.

A motion was made by Flynn, seconded by Bracco, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 1/9/2020. The motion carried by the following vote:

Ayes: 3 - Bracco, Flynn and Rutherford

Nays: 1 - Williams

3. Recommend that the Board recategorize Administration Policy Nos. 006, 014, 015 and 020 (Comprehensive Annual Financial Report - Available for Public Inspection, Background and Reference Checks Policy, Retirees Returning to Work, Felony Forfeiture of Benefits). [19-572](#)

Barnier, staff, reviewed and the Committee discussed.

A motion was made by Bracco, seconded by Flynn, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 1/9/2020. The motion carried by the following vote:

Ayes: 3 - Bracco, Flynn and Rutherford

Nays: 1 - Williams

4. Recommend that the Board approve updates to Benefits Policy No. 024 (Benefits Administration Procedures). [19-699](#)

Bishop, staff, reviewed.

A motion was made by Bracco, seconded by Williams, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on 1/9/2020. The motion carried by the following vote:

Ayes: 4 - Bracco, Flynn, Williams and Rutherford

5. Recommend that the Board approve updates to Benefits Policy No. 027 (Contributions). [19-705](#)

Bishop, staff, reviewed.

A motion was made by Flynn, seconded by Williams, that this agenda item be Recommended for approval to the BOARD OF RETIREMENT, meeting on

Exhibit A: Page 3

1/9/2020. The motion carried by the following vote:

Ayes: 4 - Bracco, Flynn, Williams and Rutherford

SUGGESTIONS FOR FUTURE AGENDA ITEMS

Trustee Williams requested the status of the performance review process for the Chief Counsel and Chief Executive Officer. Board Chair Rutherford and Cherney, staff, stated that this item is scheduled to be heard at the January 9, 2020 Board of Retirement meeting.

ADJOURN

Committee Chair Rutherford adjourned the meeting at 9:35 AM.

Respectfully submitted,

JANICE RUTHERFORD, Committee
Chair

DEBBY CHERNEY, Board Secretary

DATED: _____