



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

Zoom: <https://tinyurl.com/sbceraaugustadmin>

OR

Phone number: (877) 853-5257 Toll-free

Meeting ID: 970 3289 2461 Password: 084515

Meeting Minutes

Thursday, August 20, 2020

9:00 AM

Zoom/Telephonic

Trustees Present:

MARC BRACCO, Committee Chair
JEAN-RENE BASLE, Committee Member
JANICE RUTHERFORD, Committee Member
DAWN STAFFORD, Committee Member

Others Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
COLIN BISHOP, Chief of Member Services
JOSEPH MICHAEL, Chief Information Officer
CHRISTA JAMES, Recorder
STACEY BARNIER, Director of HR and Risk Management
MONICA GONZALEZ, Executive Secretary
AMY MCINERNY, Chief Financial Officer
DONALD PIERCE, Chief Investment Officer
MARK TAYLOR, County of San Bernardino
ILIANA TORRES, Human Resources Specialist
DANE TURNER, DialPad
TIFFANY VAUGHN, ICMI

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Committee Chair Bracco called the meeting to order at 9:01 AM, and led the Pledge of Allegiance.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting of May 21, 2020. [19-1037](#)

A motion was made by Basle, seconded by Rutherford, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Bracco, Rutherford, Stafford and Basle

2. Recommend that the Board approve and authorize the Chief Executive Officer to execute agreements for: [19-1036](#)
 - (1) the engagement of Dialpad for a phone system replacement, call-center services, implementation and support in the amount of \$68,611;
 - (2) the procurement of telephone hardware from Sotel Systems in the amount of \$26,050;
 - (3) authorization to engage Dialpad to build and integrate a custom line-of-business application in an amount not to exceed \$20,000;
 - (4) an extension to the current service agreement with ICMI, for phone system and call-center consulting services, in an amount not to exceed \$18,000; and
 - (5) authorization of a project contingency in an amount not to exceed \$10,000.

Bishop and Michael, staff, reviewed.

A motion was made by Basle, seconded by Rutherford, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 4 - Bracco, Rutherford, Stafford and Basle

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No suggestions for future agenda items.

ADJOURN

Committee Chair Bracco adjourned the meeting at 9:38 AM.

Respectfully submitted,

MARC BRACCO, Committee
Chair

DEBBY CHERNEY, Board Secretary

DATED: _____