



San Bernardino County Employees'
Retirement Association

ADMINISTRATIVE COMMITTEE

Zoom: <https://tinyurl.com/sbceraseptadmin>

OR

Phone number: (877) 853-5257 Toll-free

Meeting ID: 970 3289 2461 Password: 084515

Meeting Minutes

Thursday, September 17, 2020

9:00 AM

Zoom/Telephonic

Trustees Present:

MARC BRACCO, Committee Chair
JEAN-RENE BASLE, Committee Member
JANICE RUTHERFORD, Committee Member

Others Present:

DEBBY CHERNEY, Chief Executive Officer
BARBARA HANNAH, Chief Counsel
DAVID LANTZER, Sr. Staff Counsel
JOSEPH MICHAEL, Chief of Information Services
CHRISTA JAMES, Recorder
STACEY BARNIER, Director of HR and Risk Management
COLIN BISHOP, Chief of Member Services
MONICA GONZALEZ, Executive Secretary
AMY MCINERNY, Chief Financial Officer
DONALD PIERCE, Chief Investment Officer
MARK TAYLOR, County of San Bernardino

Not Present:

DAWN STAFFORD, Committee Member

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Committee Chair Bracco called the meeting to order at 9:02 AM.

PUBLIC COMMENT

No Public Comment was provided.

ACTION ITEMS

1. Approve minutes of Administrative Committee meeting of August 20, [19-1075](#)

2020.

A motion was made by Basle, seconded by Rutherford, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 3 - Bracco, Rutherford and Basle

Absent: 1 - Stafford

2. Recommend that the Board approve and authorize the Chief Executive Officer to execute an agreement with Everbridge for Business Continuity and Crisis Management services in an amount of \$42,000. [19-1071](#)

Michael, staff, reviewed.

A motion was made by Rutherford, seconded by Basle, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 3 - Bracco, Rutherford and Basle

Absent: 1 - Stafford

3. Recommend that the Board approve updates to Administration Policy No. 005 (Records Retention Policy). [19-1072](#)

Hannah, staff, reviewed.

A motion was made by Basle, seconded by Rutherford, that this agenda item be Approved. The motion carried by the following vote:

Ayes: 3 - Bracco, Rutherford and Basle

Absent: 1 - Stafford

INFORMATION ITEMS

4. Review of California Legislation for 2019 - 2020 Legislative Term. [19-1073](#)

Hannah and Lantzer, staff, reviewed.

SUGGESTIONS FOR FUTURE AGENDA ITEMS

No suggestions for future agenda items.

ADJOURN

Committee Chair Bracco adjourned the meeting at 9:56 AM.

Respectfully submitted,

MARC BRACCO, Committee Chair

DEBBY CHERNEY, Board Secretary

DATED: _____