



# BOARD OF RETIREMENT

## Staff Report

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**File #:** 19-613

**Agenda Date:** 11/7/2019

**Agenda #:** 13.

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**FROM:** Debby Cherney, Chief Executive Officer

**SUBJECT:** Travel Request

**RECOMMENDATION:**

Approve the attendance and related expenses of Louis Fiorino to the Ares Private Equity Group Annual Meetings to be held in Laguna Niguel, CA on March 3-4, 2020.

**BACKGROUND:**

This is not one of our pre-authorized education providers, and thus requires advance approval under Education & Training Policy No. 001 *Trustees Education/Training Policy*.

The estimated cost is listed below:

Travel:	Mileage   Airfare   Rental Car	\$79
Lodging:	1 Night Stay (\$500/night) + Taxes and Fees	\$600
Meals:	Based on actual costs	\$104
<i>Quantity of Meals</i>	<i>Breakfast 2 Lunch 2 Dinner 1</i>	
Registration:	Attendance Fee	\$0
Other:	Tips   Incidentals   Parking	\$20
	Estimated Total:	\$803

**BUDGET IMPACT:**

Costs for this item are included in the current year administrative budget.

**STRATEGIC PLANNING GOAL/OBJECTIVE:**

Operational Excellence & Efficiency

**STAFF CONTACT:**

Debby Cherney

**ATTACHMENTS:**

Exhibit A: Notice of Ares Private Equity Group Annual Meetings

Exhibit B: Driving directions